

CHANGE OF PROPERTY MANAGER / 不动产管理经理人更改表格

Investors / Owners Name / 投资人 / 所有者姓名:		Date / 日期:
Property Address: / 物业地址:		
Current Property Manager Name / 当前物业经理姓名:		
Current Property Management Agency / 当前不动产管理公司:		
Phone / 电话:	Fax / 传真:	
Email / 电子邮件:		

Dear Sir / Madam,

Re: Property / Properties / 不动产:

RE: TRANSFER PROPERTY MANAGEMENT / 转让物业管理:

Under the terms and conditions of the current management agency agreement I / WE AM / ARE providing the required notice in writing of MY / OUR intent to terminate this agreement with your agency, in regards to the above mentioned property, effective from the above mentioned date.

I / WE have appointed Metro NZ Property Management Limited to undertake the management of this property on MY / OUR behalf commencing: ____ / ____ / ____

I / WE appreciate your assistance and co-operation in the smooth transfer of the management responsibilities.

Yours sincerely,

业主名称 / Owners Name: _____

业主签名 / Owners Signature(s): _____ Date / 日期: ____ / ____ / ____